



# AHC Quarterly Board Meeting Minutes

<b>Title</b>	<b>AHC Annual Board Meeting</b>
<b>Date</b>	<b>Tuesday, September 15, 2020</b>
<b>Time</b>	<b>4:30pm to 5:30pm ET</b>
<b>Location</b>	<b>Conference Bridge</b>

## ROLL CALL

<b>BOARD MEMBER</b>	<b>PRESENT?</b>
Christy Morris	Y
Chris Geldart – President	Y
Mike Ambrosio - Vice President	Y
Jim Sheehan	Y
Ira Tannenbaum	Y
Kelly McKinney - Treasurer	Y
Joe Picciano	Y
Tom O'Reilly	Y
Joe Bruno	N
Bud Mertz	N
Chris Eisenbrey	Y

<b>PMO</b>	
Tom Moran	Y
John Molnar	Y
Tom Hyatt	Y

<b>Invited Guests</b>	
David Wilkinson, DHS CISA Ops Ctr	Y

## ACTION ITEMS or DECISIONS MADE or RECOMMENDATIONS

<b>Item</b>	<b>Responsibility</b>	<b>Due</b>
AHC Board website: <a href="http://www.ahcusa.org/ahc-board.html">http://www.ahcusa.org/ahc-board.html</a>		

**MINUTES -**

**Discussion Items:**

**Governance:**

**NOTES:**

*The meeting was called to order by Board President Chris Geldart.*

*A quorum was reached.*

*Motion: Kelly McKinney*

*2<sup>nd</sup> : Chris Geldart*

*March 2020 Minutes approved*

- 1) Guest: David Wilkinson, DHS CISA Integrated Operations Center

Dave W. provided his background prior to DHS. Retired Marine Corp pilot. (see transcript for details)

Discussed their partnership with the AHC and Idaho National Lab on the development of the CRA (Commercial Routing Tool) during COVID-19 in Spring.

- 2) **Finance Report**

Financial information provided on website.

John Molnar provided the Finance Report and reviewed the balance sheet.

Discussed the overhead rate increase on the DC EMA agreement from 6.5% to 9%

Report covers books for Jun thru Aug -2020.

No questions from Board members.

**DISCUSSION**

- 3) **Board Members Update on their COVID-19 activities**

Board officers provided short briefs on their COVID-19 issues and efforts.

**4) Operational Update**

- a. AHC Sent letter to DHS CISA leadership to outline the 17 initiatives and solutions that were developed by the AHC workgroups
  - i. Copy of letter provided to Board members
- b. Tom mentioned the effort status of a direct agreement with DHS CISA is still ongoing
- c. Cherry Black at INL is working with Tom on an agreement with DHS CISA's RRAP group
- d. A license agreement is being worked by Molnar/Hyatt between AHC and INL, hope to complete this shortly
- e. New brochures being produced and are placed on the AHC Board Website
  - i. <https://www.ahcusa.org/ahc-board.html>
- f. Reviewed the PPE solution which is now operational at [www.ppenearme.org](http://www.ppenearme.org)

**5) Legal update**

Tom Hyatt is working with Tom and John Molnar on the INL licensing agreement with Idaho National Lab, also looking at the trademark and so on

Discussed COF (Conflict of Interest) form for Board member disclosure. Asked Board members to send form back ASAP.

**6) Open Discussion**

Board discussed open items on disaster response.

Meeting was adjourned.

**2021 Full Board Quarterly Conference Call Meeting Schedule**

- 1) March 16, 2021, 4:30-5:30 PM ET
- 2) June 15, 2021, 4:30-5:30 PM ET
- 3) September 14, 2021, 4:30-5:30 PM ET
- 4) December 14, 2021, 4:30-5:30 PM ET

**Supporting Documents**

- 1) September 2020 Meeting Minutes
- 2) AHC Finance Report

**Parking Lot:**

- 1) AHC Overhead rate increase to 10%
- 2) 2021 Board Annual Meeting – Date/Location
- 3) Update DRAFT Strategic Plan
- 4) Board Committee formation

MEETING MINUTES

FULL RECORDING OF SEPTEMBER 2020 MEETING:

<https://www.ahcusa.org/ahc-board.html>

## **DISCUSSION TRANSCRIPT EXCERPTS**

See website for working transcript